



Tuesday 5<sup>th</sup> January 2021

Dear Parent/Carer,

Thank you for completing the online questionnaire and for bearing with us whilst we have worked through the responses and worked out how we can organise and staff classes. I am sorry that this is so late in the day.

As you have indicated that one parent/carer is a critical worker, your child has been allocated a place at school from tomorrow. We will now require evidence that you are a critical worker. This can be a photograph of your work ID badge or a letter from your employer.

We have a high number of parents/carers who are critical workers. Given that the lockdown is a stay at home order and is intended to reduce contacts as far as possible; we ask that if one parent/carer does not work or is able to support your child/ren with home learning that you keep your child/ren at home and **inform us immediately that you do not require this place**. If you will be taking up this place you need to be aware of the following information:

- We are currently allocating this place on the understanding that your child/ren will attend school every day of the week.
- Your child will stay in their current class with their Class Teacher. However, they will sometimes be taught by other members of the year group team. This is to enable Teachers to plan and set work, record lessons, upload lessons, assess children's work and respond to those children who will be remote learning at home.
- The start and end times for the school day will remain the same for each year group:
  - Year Two – 8:45am – 3:15pm
  - Year One – 9:00am – 3:30pm
  - Foundation – 9:15am – 3:45pm
- As last term, any children with siblings should arrive at school at the time the oldest sibling starts and be collected at the time the younger sibling finishes.
- Lunches will be provided as normal.

We will update you with any further details over the course of this week. In the meantime, please do not hesitate to contact us if you have any questions.

Thank you for your patience and understanding!

Kind regards

A handwritten signature in black ink, appearing to read 'Fiona Stevens'.

Fiona Stevens

Head Teacher